

Apprenticeship Contract

This **Apprenticeship Contract** ("**Contract**" hereinafter) has been signed by and between the following parties, to identify the apprenticeship standard connected to the apprenticeship, the dates during which the apprenticeship is expected to take place, and the amount of fees the job training that the apprentice is to receive.

Employer

Apprentice

WHEREAS, the Employer agrees to provide the Apprentice with training and work experience in accordance with the terms of this Contract and applicable apprenticeship standards;

WHEREAS, the Apprentice agrees to undertake the training and work diligently to gain the skills and qualifications necessary for the occupation;

NOW, THEREFORE, the parties agree as follows:

Terms and Conditions

1. Apprenticeship Standards

The training provided shall align with nationally recognized or industry-specific standards for _____ . The Employer agrees to provide structured on-the-job training and related technical instruction as outlined in the apprenticeship training plan.

The Apprentice will be supervised by a qualified mentor or supervisor with adequate experience and expertise in the field. The mentor will provide guidance, support, and regular performance reviews. The apprenticeship program is designed to equip the Apprentice with practical skills, theoretical knowledge, and workplace competencies required to perform the duties the following duties:

The Apprentice's progress will be evaluated periodically based on set benchmarks and competencies outlined in the training plan. Feedback and recommendations will be shared to address any areas requiring improvement.

To successfully complete the apprenticeship, the Apprentice must demonstrate proficiency in all required competencies and complete the designated training hours and assigned tasks.

2. Apprenticeship Schedule

Total apprenticeship period is _____, starting on _____. The Apprentice is expected to work _____ hours per week. Regular working hours will be from _____ to _____, on weekdays. Breaks will be provided in accordance with applicable labor laws, with _____ for lunch and _____ for other short breaks. The Employer will provide advance notice of any changes to the training schedule.

The Apprentice is entitled to _____ days of paid leave per year, subject to prior approval of the Department Head. Leave requests must be submitted in writing, except in emergencies.

Both parties acknowledge that adjustments to the schedule may be required due to operational needs, training requirements, or unforeseen circumstances. Any changes to the schedule will be communicated promptly and agreed upon by both parties whenever possible.

3. Fees to Be Paid

The Apprentice agrees to pay a monthly fee of _____ for participation in the apprenticeship program. This fee shall be paid on the _____ day of each week.

The Apprentice is responsible for any additional costs not covered by the program fee including but not limited to; personal tools, equipment, or supplies required for the apprenticeship, certification or examination fees, if applicable.

In the event the program is canceled by the Employer, the Apprentice will receive a full payment of all fees.

All legal requirements regarding the fees to be paid are fulfilled by the Employer.

4. Other Issues

- The Apprentice must comply with all health and safety policies and promptly report any incidents or hazards.
- The Apprentice agrees to maintain the confidentiality of any sensitive or proprietary information obtained during the apprenticeship. This obligation continues after the conclusion of the apprenticeship unless otherwise agreed in writing.
- This agreement constitutes the entire understanding between the Employer and the Apprentice and supersedes any prior agreements, written or oral.
- Any work or materials created by the Apprentice during the apprenticeship in connection with their duties will be the property of the Employer.
- This Agreement shall be governed by and contrued in accordance with the applicable laws of the State of _____.

Employer

Name

Date

Signature

Apprentice

Name

Date

Signature



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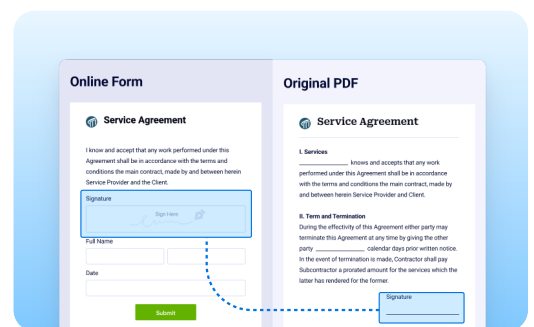
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