

Architect Contract

1. Parties

The parties to this Architect Contract ("Contract" hereinafter) are as follows;

The Architect

The Client

2. Subject of the Contract

Within the scope of this Contract, the Architect agrees and undertakes to provide architectural services to the Client, for the architectural design of _____ ("**Project**" hereinafter). Services include but are not limited to conceptual design, schematic design, design development, construction documentation, and construction administration. The Architect undertakes to deliver architectural plans, drawings, specifications, and other necessary documents required for the space design and construction to the Client within the scope of this Contract.

3. Project Details

Here are the agreed key points of the Project;

Detailed Description of the Project	
Location	
Purpose	
Specific Requirements	
Equipment	

4. Estimated Timeline

Estimated timeline of the Project is as follows;

	Date	Explanations
Start Date		
Phase 1		
Phase 2		
Phase 3		
Final Delivery		

Except for force majeure situations, this timeline shall only be changed with written consent of both parties.

5. Compensation and Payment Schedule

The Client agrees to pay the Architect a total of fixed price of _____ for services rendered under this Contract. In the event that additional services beyond the agreed-upon scope are requested and approved by the Client, the Architect's services will be billed at an hourly rate of _____ for each additional service hour.

A non-refundable initial payment of _____ of the total fixed fee shall be paid upon signing of the Contract by the Client. Balance due shall be paid in _____ equal installments starting from the date of _____.

In the event of late payment, the Client shall be responsible for an interest charge of _____ % per month on the outstanding balance, calculated from the date payment was originally due until the date of actual payment.

6. Responsibilities of the Architect

- The Architect shall provide professional architectural services consistent with generally accepted industry standards and professional ethics. These services include, but are not limited to conceptual design, construction documentation, construction administration and design development. The Architect shall provide on-site observations, respond to contractor inquiries, review submittals, and ensure compliance with design intent during the construction phase.

- The Architect shall maintain regular communication with the Client to discuss project progress, design processes, milestones, design decisions, and any changes to the scope. The Architect shall promptly address the Client's concerns and seek timely approvals at various project stages. In principle, the parties hold a face-to-face meeting once a week.
- The Architect shall exercise due diligence to ensure the accuracy, completeness, and quality of the project documents and designs delivered to the Client. Also, the Architect shall assist the Client for obtaining necessary permits from governmental institutions and ensuring to be compliant with the requirements of law.
- After the completion of the Architect's services, the Architect shall assist in the project closeout process, including the final inspection, submission of record drawings, and any required documentation for project acceptance.

7. Responsibilities of the Client

- The Client shall provide accurate information and documents regarding the project requirements, including but not limited to site details, programmatic needs, budgetary constraints, and any other relevant data necessary for the Architect's understanding and execution of the project.
- The Client shall ensure the Architect's access to the project site as necessary for conducting surveys, assessments, inspections, and other project-related activities. The Architect cannot be held responsible for any delays that may occur if the Architect is not allowed access.
- Any change or modification requests to the project scope or design by the Client must be communicated in writing. The Client acknowledges that such changes may impact the project timeline, budget, and deliverables, and may require additional compensation to the Architect.

8. Miscellaneous

Entire Agreement. This Contract, together with any attachments or exhibits, constitutes the entire agreement between the parties and supersedes all prior negotiations, understandings, and agreements between the parties, whether oral or written.

Amendment. This Contract may be amended or modified only by a written instrument executed by both parties.

Waiver. The failure of either party to enforce any provision of this Contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Contract.

Assignment. Neither party may assign or transfer its rights or obligations under this Contract without the prior written consent of the other party, which consent shall not be unreasonably withheld.

Notices. Any notice or communication required or permitted under this Contract shall be in writing and shall be deemed given when delivered personally or sent by certified or registered mail, return receipt requested, or by nationally recognized overnight courier service.

Counterparts. This Contract may be executed in electronic counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Governing Law. This Contract shall be governed by and construed in accordance with the laws of _____.

The Architect

Name

Date

Signature

The Client

Name

Date

Signature



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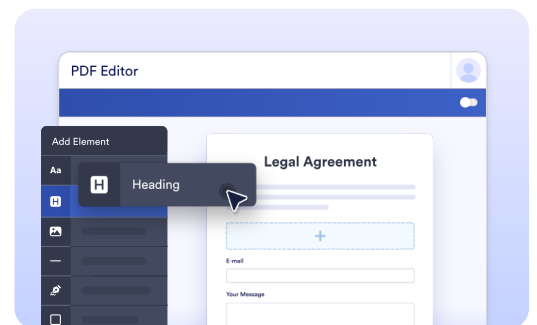
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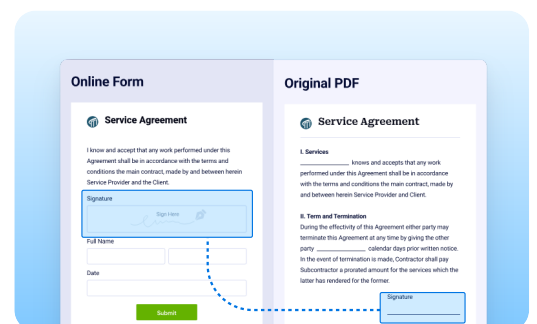
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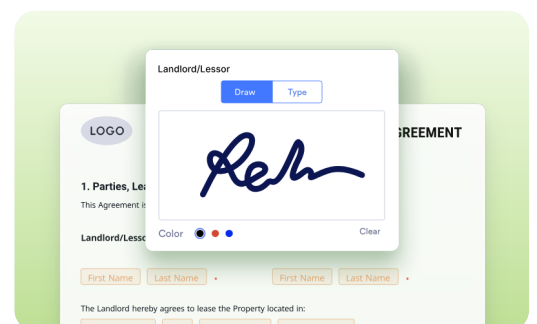
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