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# Attorney Fee Agreement

This **Attorney Fee Agreement** ("**Agreement**") is entered into as of \_\_\_\_\_ ("**Effective Date**") by and between the parties below:

**Attorney**

**Client**

## 1. Purpose of Agreement

The purpose of this Agreement is to define the terms and conditions under which Attorney will provide legal services to Client, and the fees and expenses associated with those services.

## 2. Scope of Representation

Attorney agrees to provide legal services to Client in connection with the following matter:

Attorney's representation is limited to the scope described above. Any additional services require mutual written agreement.

## 3. Fees and Billing Structure

Client agrees to compensate Attorney as follows:

Fee Type	Description
Hourly Rate	\$ _____ per hour for attorney services
Flat Fee (if applicable)	\$ _____ for specified services
Contingency Fee (if applicable)	_____ % of any recovery obtained

Attorney will bill Client \_\_\_\_\_ with detailed statements describing services rendered and time spent.

#### **4. Retainer**

Client agrees to pay an initial retainer fee of \$\_\_\_\_\_ prior to the commencement of services. This retainer will be held in a client trust account and applied toward fees and expenses as incurred. Client agrees to replenish the retainer upon request.

#### **5. Costs and Expenses**

Client is responsible for all reasonable out-of-pocket expenses incurred in connection with the representation, including but not limited to filing fees, court costs, expert fees, travel expenses, and administrative costs. Such expenses may be billed separately or deducted from the retainer.

#### **6. Client Responsibilities**

Client agrees to:

- Provide complete and accurate information necessary for the representation
- Cooperate with Attorney and respond to requests in a timely manner
- Pay all invoices promptly in accordance with this Agreement

#### **7. Attorney Responsibilities**

Attorney agrees to:

- Perform legal services competently and diligently
- Keep Client reasonably informed about the status of the matter
- Maintain confidentiality of Client's information in accordance with professional obligations

#### **8. No Guarantee of Outcome**

Client acknowledges that Attorney has made no promises or guarantees regarding the outcome of the matter. Legal matters are inherently uncertain, and results cannot be assured.

#### **9. Termination**

Either party may terminate this Agreement at any time by providing written notice to the other party. Upon termination:

- Client remains responsible for payment of all fees and expenses incurred up to the termination date
- Attorney will take reasonable steps to protect Client's interests, including returning documents and unearned retainer funds

## 10. Confidentiality

Attorney will maintain the confidentiality of all information provided by Client, subject to applicable legal and ethical obligations.

## 11. Dispute Resolution

Any dispute arising under this Agreement shall first be addressed through good faith negotiation between the parties. If the dispute is not resolved, the parties may agree to mediation or another mutually acceptable resolution process.

## 12. Governing Law

This Agreement shall be governed by and interpreted in accordance with the laws of \_\_\_\_\_, without regard to conflict of law principles.

## 13. Entire Agreement

This Agreement constitutes the entire understanding between the parties regarding the subject matter and supersedes all prior discussions or agreements.

## 14. Amendments

Any modification to this Agreement must be made in writing and signed by both parties.

By signing below, the parties acknowledge that they have read, understood, and agree to the terms of this Agreement.

**Attorney**

**Name**

**Date**

**Signature**

\_\_\_\_\_

**Client**

**Name**

**Date**

**Signature**

\_\_\_\_\_

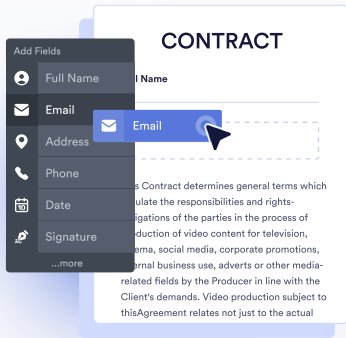


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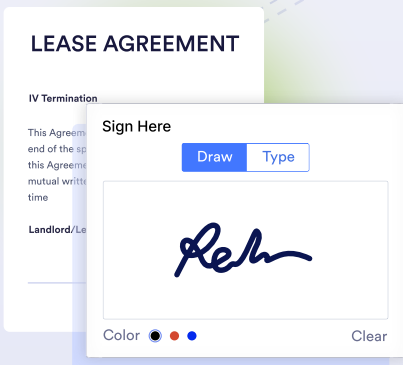
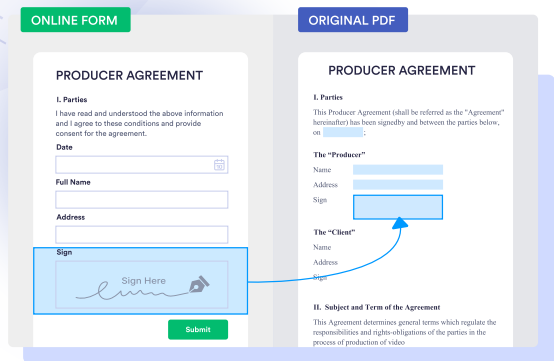
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