

# Bookkeeping Contract

This Bookkeeping Contract was created and executed on \_\_\_\_\_

This Bookkeeping Contract is between:

## Client

**Name**

**Company Name**

**Phone**

**Email**

**Address**

## Bookkeeper

**Name**

**Company Name**

**Phone**

**Email**

**Address**

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**TERM:** This Bookkeeping Contract will start from \_\_\_\_\_ until \_\_\_\_\_.

**SERVICES:** As per this contract, the Bookkeeping confirms that the following services will be rendered for the client:

**PAYMENT FEE:** The Client will pay the Bookkeeper a \_\_\_\_\_ rate of \$\_\_\_\_\_. The payment method will be \_\_\_\_\_. The payment is due \_\_\_\_\_.

# Bookkeeping Contract

**CONFIDENTIALITY:** All confidential information will strictly be considered confidential which means that the Bookkeeper is not allowed to share it with the outside parties that are not part of this contract.

**INDEMNIFICATION:** The Bookkeeper must be indemnified by the Client against any demands or lawsuit fees because of action or inaction by the Client as per this contract.

**ASSIGNMENT:** The parties involved in this contract cannot assign their rights.

**SEVERABILITY:** Should any provision in this Contract be held invalid or illegal by any competent court, the same shall apply only to the provision and the rest of the remaining provisions hereto shall remain valid and enforceable.

**AMENDMENT:** No change or modification of this Contract shall be considered valid unless made in writing and agreed upon by the parties involved.

**GOVERNING LAW:** This Contract shall be governed under the State of \_\_\_\_\_ in the United States.

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By signing below, I hereby agreed to the terms and conditions above. I agree that I will follow and abide this contract in the duration of the term.

**Client Signature**

**Bookkeeper Signature**

\_\_\_\_\_

\_\_\_\_\_

**Date Signed**

**Date Signed**



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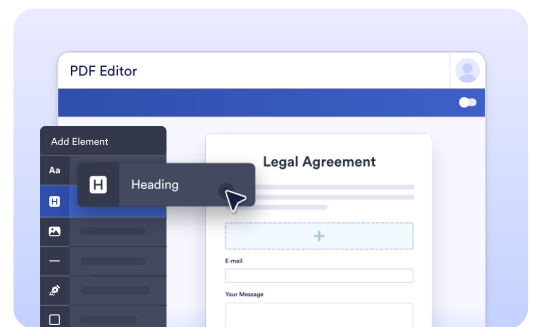
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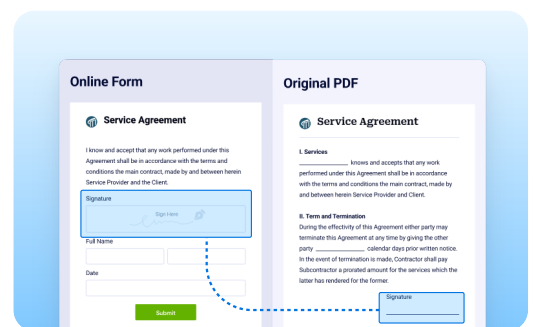
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