

Career Change Resignation Letter

Recipient:

To Whom It May Concern,

This letter is to inform you that I will resign from my current position at this company, effective _____. As per policy, I will render 2 weeks before completely leaving the company.

The reason for my resignation is that I am pursuing my career in another field that is different from my current field. As of right now, I'm still applying for other job openings but I would like to resign as early as possible so I can do the necessary adjustments to my career change.

Thank you for all the support you have given me during my stay here.

Let me know if you have any questions or if you have any clarifications.

Sincerely,



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