Notice of Termination

Date

TO

FROM

Subject **Notice of Termination**

This Notice of Termination serves as formal written notice that ("***Company***") is terminating the between the Company and ("***Recipient***").

The termination will become effective on . As of that date, all rights, responsibilities, privileges, and obligations arising from the relationship shall cease except for those obligations that, by their nature or express terms, are intended to survive termination.

The basis for this termination is as follows:

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The Recipient is required to take the following actions before or on the Effective Termination Date:

Required Action	Deadline
Return all Company property, equipment, documents, records, credentials, and materials	
Complete any outstanding obligations or deliverables required prior to termination	
Provide final reports, records, or transition documentation, if applicable	
Cease representing themselves as associated with the Company after termination	

Any confidential, proprietary, or non-public information obtained during the course of the relationship must continue to be protected in accordance with any applicable confidentiality obligations that survive termination.

If any payments, reimbursements, commissions, fees, benefits, or other financial matters remain outstanding, they shall be addressed in accordance with the terms governing the relationship and any applicable agreements between the parties.

Where applicable, the Recipient shall cooperate in a reasonable transition process to facilitate the orderly conclusion of the relationship and the transfer of responsibilities, information, materials, or work product.

Nothing in this Notice shall be interpreted as a waiver of any rights, remedies, claims, or protections available to either party under any applicable agreement or law.

Please direct any questions regarding this Notice to , via or .

Thank you for your attention to this matter.

Sincerely,

Company (Issuer)

Name

Date

Signature

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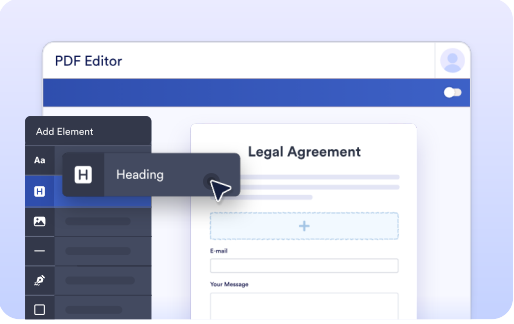
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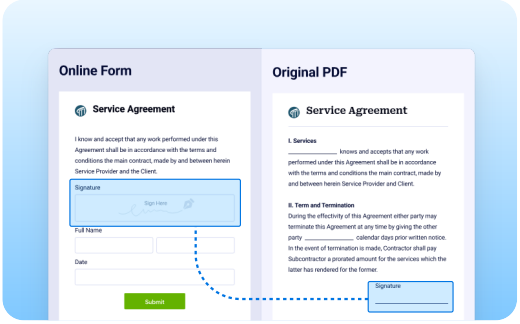
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