Parent Portal User Agreement

Name of Student | | **Student ID** |

Please read through and fill out the form as your express affirmation to the terms and conditions of this Parent Portal User Agreement:

I. User Expectations

The institution provides access information for parents/guardians in order for them to be updated with regard to the performance of their child with regard to their education in order to know their child's progress in school.

The system automatically logs off the access after five (5) minutes of inactivity. Thus, in the event that the system logs out the parent from the system, the parent may re-log in in order to continue with his/her activity in the portal.

II. Rights and Privileges

This portal is a free service provided to parents/guardians with children who are actively enrolled in the institution. Access to your child's information online over the internet is a privilege given by the institution. In absence to any access means the child is not enrolled in the institution, but the parent may request the information regarding their child's credentials in school.

Access to the child's information in school is provided as a form of communication between the parent and the institution for the purpose of the child's educational development.

III. Responsibilities

The use of access to the portal is expected to be used with consideration to the user's responsible act and conduct, with regard to abiding with the following guidelines:

1. It shall be the responsibility of the parents to keep the username and password confidential. never share the login information with other persons, including your child. The information shared in the portal benefits the parents and are not for the students.
2. Any knowledge or access acquired by a third party is not authorized by the institution. Should the parents/guardians share the access information with anyone else shall solely be the responsibility of the said parents. Any inappropriate use of the access may cause the cancellation of the user's access to the portal.
3. Any access that may result from intrusion caused by any virus or trojan shall be acted upon by the institution and may prohibit the parent/guardian any access without notice. In such cases, parents should notify the institution for any problems should they have issues in accessing the portal in order to resolve such matter.
4. Any act of misuse of any information in the portal shall cause to bar the parent from accessing the portal. In the event of denial of access to the portal, please inform us right away in order to resolve such a matter.
5. The institution reserves the right to monitor, inspect, and review all usage of the information provided to the parents. All information disclosed in the portal is the property of the institution.

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6. The institution shall not be held responsible for any errors in the portal that are provided to the parents. However, should there be any incorrect details that are provided to the parents, the parents may notify the institution in order to correct such erroneous information.
7. Parents are expected to act in a responsible, ethical, and legal manner in any form of communication with the institution

IV. Agreement

By submitting this form, I agree to the terms and conditions provided above. I understand that the institution reserves the right to modify any information including the access credentials that may cause a denial of access to me or any other guardian assigned to the child at any time.

I, as parent/guardian, release the institution from any causes of action, liabilities, claims, or responsibilities arising out of any unauthorized access or misuse to my account.

I hereby declare that I am at least eighteen (18) years of age with the capacity to give my full consent that will bind me to the terms and conditions herein.

In the event that I would be locked out of my account, it shall be my responsibility to reach out to the institution to notify them of my situation. In such event, I may be required to provide identification to provide proof of filiation or affinity to the child enrolled with the institution.

Parent/Guardian Name

Signature

Email

Phone Number

Date

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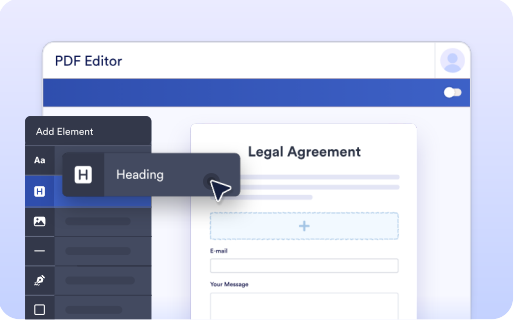
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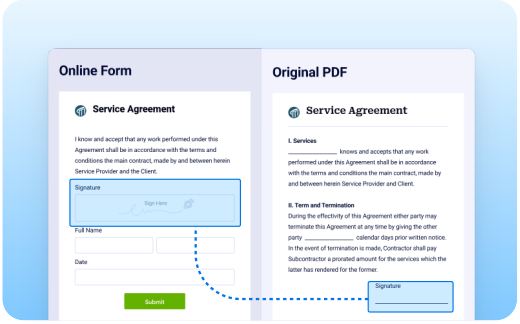
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