



**EDIT PDF**

You can edit this PDF for free with Jotform.

# Recruitment Letter

**TO:**

**FROM:**

Dear \_\_\_\_\_,

We are excited to invite you to apply for a position at \_\_\_\_\_.

Our company is dedicated to \_\_\_\_\_.

We are looking for a \_\_\_\_\_ to join our team. As a \_\_\_\_\_, you will be responsible for \_\_\_\_\_. You will work closely with our \_\_\_\_\_ to ensure that our Company goals/objectives are met.

The ideal candidate for this position should have;

We are looking for someone who is;

In this role, you will have the opportunity to;

We believe that your skills and experience would be an excellent fit for our team, and we would be honored to have you join us.

If you are interested in this opportunity, please submit your resume and cover letter to \_\_\_\_\_.

Thank you for considering \_\_\_\_\_ as a potential employer. We look forward to hearing from you soon.

Sincerely,

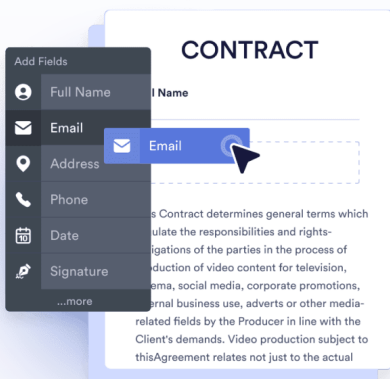


Thanks for using **Recruitment Letter!** To edit this PDF with **Jotform Sign**, sign up for a free Jotform account today.

[EDIT PDF](#)

## Learn More About Jotform PDF Products

Jotform offers powerful PDF solutions. Check them out below.



### JOTFORM PDF EDITOR

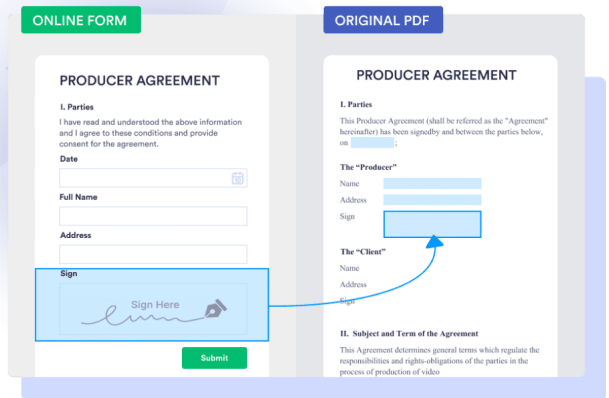
Turn form submissions into PDFs automatically — ready to download or save for your records.

[Go to PDF Editor >](#)

### SMART PDF FORMS

Convert your PDF files into online forms that are easy to fill out on any device.

[Go to Smart PDF Forms >](#)



### JOTFORM SIGN

Collect e-signatures with Jotform Sign to automate your signing process.

[Go to Jotform Sign >](#)

*These templates are suggested forms only. If you're using a form as a contract, or to gather personal (or personal health) info, or for some other purpose with legal implications, we recommend that you do your homework to ensure you are complying with applicable laws and that you consult an attorney before relying on any particular form.*