

Resignation Letter for Career Growth



Recipient:

Department of Human Resources

To Whom It May Concern,

I, _____, have been working for your Company as _____, under _____ department since _____.

May this letter serves as my resignation letter. I am resigning from my current position as of the date of _____. According to the legislation regarding notice period, my last day will be _____.

I learned a lot from this organization my valued colleagues. I truly enjoy my stay here. Although I am very happy with the experience I have gained here, I want to direct my career in a way that I can improve myself in different fields.

I will definitely apply and use all the qualities that I've learned from this company in my future endeavors.

Wish the Company all the best!

Sincerely,

Employee

Date

Signature



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